

DOUGLAS HEATON

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EDUCATION/LICENSURE

UNIVERSITY OF SOUTHERN CALIFORNIA *Los Angeles, CA* 1997 - 2002
Bachelor of Architecture
Saintes, France Semester Abroad 08/00 - 12/00 (4 months)
George H. Mayr Foundation / USC Architectural Guild Travelling Fellowship
A Study of Frank Lloyd Wright in Japan and America 07/02 (3 months)
ARCHITECT REGISTRATION EXAMINATIONS - completed (CSE scheduled)
NCARB INTERN DEVELOPMENT PROGRAM - completed 10/08

EXPERIENCE

KTGY GROUP, INC. *Irvine, CA* 08/02 - 10/08 (6+ years)
Project Manager, Designer, CAD Drafter, Librarian

- Engaged in a variety of project types – high density single family up to high end custom homes
- Coordinated large scale design development submittals with clients, consultants, and city officials
- Prepared drawings for the schematic design, design development, and construction document phases
- Performed space planning for Irvine and Oakland California offices
- Designed and fabricated custom library shelves, layout tables, workstations
- Digitized office floor plan collection
- Implemented company-wide Canto Cumulus digital asset management software
- Introduced office graphic and CAD standards, team folder structure and project start-up protocol
- Acted as liaison between team and director of technology, providing technical support & solutions

MICHAEL MALTZAN ARCHITECTURE *Los Angeles, CA* 05/00 - 05/02 (2+ years)
Intern Model Builder & Cabinet Maker

- Built study and presentation quality models for high end museums and custom homes
- Curator of project slide collection
- Fabricated conference room cabinetry and display shelves

USC ARCH. AND FINE ARTS LIBRARY *Los Angeles, CA* 09/97 - 05/02 (5+ years)
Library Assistant & Evening Supervisor

- Supervised and trained employees, and assisted with serial/book processing, circulation, & research

INDEPENDENT FURNITURE DESIGN AND HOME RENOVATION *CA and MI*

- Designed and built a custom wardrobe, freestanding shelves, and a shadow-box coffee table
- Planned and renovated the bathroom and exterior of two homes

SKILLS

Proficient in AutoCAD 2008, Microsoft Office Programs, Adobe Acrobat and Canto Cumulus digital asset management, Hand Drafting, Sketching, & Modeling
Intermediate in ADT 2008, Adobe Photoshop, PageMaker and SketchUp

SERVICE

CANSTRUCTION O.C. *Costa Mesa, CA* 09/08
Team Member of Honorable Mention winner "You've Been Soft-Served!"
EXTREME MAKEOVER: HOME EDITION - TOM FAMILY *Fairfield, CA* 08/05
Junior Designer

Project list and references available upon request
Visit my web portfolio at <http://douglas.heatondesigns.com>